



Administrative Procedure

Chapter 5 – Student Services

AP 5110 – COUNSELING

The provision of counseling services is an integral component of the District's commitment to student success and completion of their educational goals. Counseling services are provided within the ethical guidelines of the profession and in concurrence with the District's Mission Statement.

1. SERVICES PROVIDED:

The counseling services available in the District include at least the following:

- a. Academic counseling, in which the student is assisted in assessing, planning, monitoring, and implementing their immediate and long-range academic goals.
- b. Career counseling, in which the student is assisted in assessing their aptitudes, abilities, and interests and is advised concerning current and future employment opportunities.
- c. Personal counseling, including crisis intervention, in which the student is assisted with personal, family, or other social concerns when that assistance is related to the student's education; additional referrals may be provided to appropriate community agencies for personal family or other social concerns.
- d. Group counseling and workshop facilitation to assist students with orientation, registration, selection of an academic program, transferring, and accessing campus resources.
- e. Dedicated counseling and support to specialized student populations, including but not limited to the following students: AB 540, athletes, First-Year Experience (FYE), international, concurrent high school partnerships, PUENTE, Mesa Academy, UMOJA, and veterans.
- f. Referring students to on-campus, off-campus, and online services or resources which support students in achieving their educational goals, including but not limited to career assessment and job placement services, Disability Support Programs and Services, financial aid, honors, health services, testing, transfer services, and tutoring.

2. CONFIDENTIALITY OF COUNSELING INFORMATION:

Information of a personal nature disclosed by a student 12 years of age or older in the process of receiving counseling from a counselor is confidential and shall not become part of the student record without the written consent of the person who disclosed the confidential information. However, the information shall be disclosed when permitted by applicable law, including but not limited to:

- a. Reporting child abuse or neglect;
- b. Reporting to the Chancellor or other persons when the counselor has reason to believe that disclosure is necessary to avert a clear and present danger to the health, safety, or welfare of the student or other persons living in the college community;
- c. Reporting information to the Chancellor or other persons, as necessary, when the student indicates that a crime involving the likelihood of personal injury or significant or substantial property losses will or has been committed; and/or
- d. Reporting information to one or more persons specified in a written waiver by the student.

References: Education Code Section 72620;
Title 5 Section 51018;
ACCJC Accreditation Standard II.C.5

Approved by
the Chancellor: June 28, 2023

Supersedes: AP 5110 – 01/13/17